

## JOB OPENING

Title: Community Outreach Manager

Organization: Geneva Lake Conservancy

Location: Fontana, Wisconsin

Application Deadline: November 30

The Geneva Lake Conservancy is an accredited land trust with the mission of preserving and advocating for the natural areas, waterways and working lands of Walworth County. It has more than 2,700 acres of protected lands and five public nature preserves.

The Community Relations Manager will be responsible for managing the Conservancy's new Conservation@Home program for private land owners, which uses volunteers to visit private property owners to advise them on how they can make their land more ecologically healthy. The manager also will promote and manage all activities at the Conservancy's new Helen Rohner Children's Fishing Park and assist in hiring and managing a summer intern. The manager will oversee the Kettle Moraine Bird Festival, Oak Recovery program and educational programs for schools. Working with the Conservancy's Executive Director, the manager will be responsible for media relations and social media activities.

The ideal candidate must have strong interpersonal and writing skills. A college degree from a 4-year college or university with a major in the environmental field or communications is required. Previous experience with a conservation organization is desirable. All candidates must have a car and the ability to help transport items to special events as well as to hike 2-4 miles on our preserves. He or she should be proficient in WORD, EXCEL and FACEBOOK, INSTAGRAM AND TWITTER. Experience with PUBLISHER and/or ILLUSTRATOR desired.

Salary is dependent on experience. A health care benefit is offered. The Geneva Lake Conservancy is an equal opportunity employer and committed to promoting diversity in the workplace. Please email resume and cover letter to [kyancey@genevalakeconservancy.org](mailto:kyancey@genevalakeconservancy.org) by November 30.