

GENEVA LAKE CONSERVANCY JOB DESCRIPTION

Position Title: Land Protection Specialist

Reports To: Land Protection Manager (LPM)

Pay: \$17 per hr

Position Length: May 22nd -Late August (Flexible)

Description of Activities:

LAND STEWARDSHIP (85 percent):

1. Assist LPM with monitoring GLC's existing conservation easements and fee-owned properties according to LTA standards
2. Assist LPM with monitoring reports, reporting violations of conservation easements to the LPC Committee and following through with landowners to correct violations according to GLC policies
3. Assist LPM in completing special projects on conservancy properties, and implementing restoration activities at those properties in conjunction with a Landscape Contractor
4. Assist LPM and Community Outreach Specialist (COS) with organization of volunteer work-days at GLC FOL properties and at White River County Park.
5. Attend GLC Land Protection Committee Meetings (held once every other month)
6. Assist Summer Intern and COS with weekly activities at Helen Rohner Children's Fishing Park such as mowing, weeding, watering, fishing lessons, and other project needs.
7. Work with Walworth County Parks/Hwy Department, LPM, and Executive Director on implementation of our No-Mow program on Walworth County Hwys.
8. Assist with grounds work and general maintenance at the Mill House (GLC office headquarters).
9. If needed, help organize special water testing projects in areas where new sources of pollution are suspected.

OTHER TASKS (15 percent)

1. Attend and assist various events and fundraisers (some of which on Saturday's)
2. Attend at least one Board of Directors Meeting (held Bi-monthly, Saturday mornings)
3. Complete other activities as assigned by the Executive Director and Board of Directors

PREFERRED SKILLS AND QUALIFICATIONS:

1. Ability to install signs, work with tools, install and manage hands on projects
2. Familiar with Lake Geneva area
3. Knowledge of Native Plants of Wisconsin and Invasive Species
4. Has done Invasive Species removal and familiar with restoration process
5. Access to car and valid drivers license
6. Can hike at least 2 miles on GLC nature preserve
7. Able to work outdoors in variable weather
8. Has basic skills of Word, Excel, and PowerPoint

Interested in Applying, contact:

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